

# Los Pinos Fire Protection District Regular Board Meeting

## December 14, 2020

Budget Hearing called to order at 6:02 p.m.

Roll Call: Kirk Becker, James Brown, Preston Rea, Chelsea Hamilton, Tony Harwig, Brad Egger, Mark Williams, Laura Rodriguez and John Gilbert.

No public attendance.

Regular meeting called to order at 6:37 p.m.

Roll Call: Kirk Becker, James Brown, Preston Rea, Mark Williams, Chelsea Hamilton, Tony Harwig, Brad Egger, Greg Childress, Laura Rodriguez and John Gilbert.

A motion was made to approve the minutes for the November 9, 2020 board meeting, seconded and approved.

A motion was made to pay the bills, seconded and approved.

No public comment.

The agenda was amended to add new employees under new business and Gallagher Amendment and Grants under Chief's report.

A motion was made to approve the amended agenda, seconded and approved.

Chief Harwig announced the new employee's we hired. Jennifer Sokol, Rob Kolks, and Aubree Wiegert. This is the sixth employee for each shift.

The Deputy Chief and Volunteer Coordinator job announcements have been posted. We will take applications until January 7<sup>th</sup>. By the next board meeting we should know how many applicants.

Chief Harwig said not that much has changed on the budget other than the format. We now have two budgets an operating and capital budget. Bud suggested we design it this way. It is a clean way to do this. The salaries did change due to adding four employees. Also, would like to do a COLA for next year this is included in the salaries budget line.

Medical Insurance options were discussed. The board agreed to go with Cigna.

A motion was made to approve the 2020 budget with adjustment to the insurance budget line to \$247,211 and the Resolution to Adopt Budget for 2021, seconded, and approved.

Kirk read the Resolution to Appropriate Sums of Money.

A motion to accept the Resolution to Appropriate Sums of Money was made, seconded and approved.

Kirk read Resolution to Set Mill Levies.

A motion was made to accept the Resolution to Set Mill Levies for 2021, seconded and approved.

Chief Egger informed the Board about the upgrading the security for all stations. We are getting bids for electronic locks with a keypad. We will get four locks for station 1 and one lock for all the outlying stations. Everybody will get issued their own code to get into the building.

We have had five led bay lights go out and they are no longer under warranty, it expired in March. We have ordered new ones and will get them installed next week.

We have ordered nine sets of turn out gear. We have new people and we needed to get gear that was compliant and safe for them. The gear should be coming in April or May. Also, we are ordering black structure helmets.

Chief Childress showed the Board a spreadsheet which will track the activity of volunteers. This demonstrates the value of the volunteer program. The spreadsheet will generate quarterly reports which records all their activity. There is an established hourly value for emergency response volunteers. We would take the hours and multiply it by this hourly amount which would provide an employee cost for all the activities they did.

Chief Childress provided a power point with COVID update information for the state and locally.

### **Chiefs Report:**

We are at 857 calls. Today was a busy day with medical calls and a structure fire.

The P&L looks good. We are well within our budget. We may go over in salaries due to an extra payroll falling in this year due the holiday, but I think we will be right on.

Chief Harwig has been looking into our payroll and went over how our current FLSA and overtime pays in a 28-day pay period. He showed the Board a power point regarding changing our pay period to a 14 day pay period and the benefit to doing that. We would just change our payroll one week and this will not change the days employee's work. Chief Harwig recommends changing to the 14 day pay period. The Board agreed to this. Chief will discuss the FLSA, overtime, and the pay period adjustment with each shift.

Chief Harwig has looked at different agencies in our area regarding our vacation, sick and holidays. He wants to set up a personnel advisory group made up of individuals from each shift, staff and wildland. This group will meet with Chief to discuss personnel topics such as Insurance, pay, and other benefits.

The extrication tools should be here next weekend. JT is going to pick them up since he is going up that way. They are paid for and we got the grant for them. We do have to change the compressor because we do not have three phase in this building which is very expensive to put in. So, we just had to down grade a little pump wise. We will order this after the 1<sup>st</sup> of the year.

The Gallagher amendment was discussed at the state chiefs meeting. There is a group of people that want to put it on the ballot next year to lower it due to Gallagher being gone at the state level. Since Bud worded our ballot question the way he did and if this happens it will not affect us as a District.

Bud is going to send the tribe another letter.

Chief will work on a letter to the Grange for the next board meeting.

Meeting adjourned at 9:16 p.m.

Minutes approved by \_\_\_\_\_, President.

**Kirk Becker**

**January 11, 2021 Regular board meeting at 6:00 p.m.**

Station#1, 275 Browning Avenue, Ignacio, CO